

2016-2017 Student Technology AUP

In Millville Public Schools, students use technology resources to learn skills, knowledge, and behaviors they need to succeed in an increasingly interconnected global community.

Students are provided with district-owned technology resources which may include but are not limited to desktop computers, tablets, other mobile devices, and printers. Students are expected to demonstrate digital citizenship by conducting themselves in a safe, legal, and ethical manner at all times when using district systems and resources. Students are held to these standards of conduct when accomplishing school-related tasks regardless of whether they are accessing these resources from inside or outside the Millville Public School District using district-owned or personal equipment.

General Computing Policy

- Do not share your username or password with anyone else or try to discover or use anyone else's username or password.
 - Do not try to access, view, or use data or network resources for which you do not have permission through hacking or any other means.
 - Do not post personal information about yourself or others. This personal information includes a person's full name, phone number, address, birth date, or an identifiable photo.
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Integrity, Availability, and Security of All Technology Resources

- Use technology resources, including district-issued accounts, such as email, productively and appropriately and only for school assignments and learning related purposes. For example, do not store personal music files, pictures, or software/games in your account.
 - Use technology resources in a way that does not disrupt the teaching or learning of other users. For example, do not continuously listen to or watch (stream) music, radio, news, or video from the Internet unless it is related to a learning activity.
 - Do not intentionally modify computers or other equipment attempting to install software, hacking, spreading viruses or malware, or making physical changes to or damaging technology equipment.
 - User realizes that the Millville Public School District reserves the right to view any material stored in files.
 - Do not attempt to bypass Internet filters by using proxy sites, hacking, or any other means. Request unblocking of educationally necessary Internet resources using established District procedures.
 - Immediately report problems or security violations, such as broken equipment or inappropriate technology or password use, to a teacher or administrator.
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Learning Community

- Use communications tools only in ways that are kind and respectful. This includes email, blogs, discussion boards, wikis, chat/instant messaging, texting websites, and virtual learning environments.
 - User will not delete, examine, copy or modify files and/or data belonging to other users.
 - Do not intentionally access, copy, share, or create material that violates the school's code of conduct, including material that is pornographic, threatening, rude, discriminatory, or meant to harass.
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Consequences for Violation

Use of Millville Public Schools technology resources is a privilege, not a right, and may be revoked if abused. Violations of this policy may result in disciplinary action, including the loss of a student's privileges to use the district's information technology resources. Other consequences may also occur under the Student Code of Conduct and other legal actions may be taken in accordance with applicable laws.

Student Technology Acceptable Use Agreement

The completion of this form indicates that you have read the policy and understand the same. It also indicates that you agree to abide by the terms and conditions of the policy. This form must be signed both by you and a parent/guardian before you will be permitted to have access to the districts' network.

I understand and agree to accept and abide by the Student Technology Acceptable Use Policy. I also understand that if I fail to follow the policy, my access to the computer network, email services, and the Internet may be suspended. I may be subject to other discipline, and there may even be criminal consequences to my behavior depending upon the severity of my actions.

Date _____ (mm/dd/yyyy)

Student First Name _____

Student Last Name _____

School: ___ Child Family Center, ___ R. M. Bacon, ___ Holly Heights, ___ Mt. Pleasant, ___ Rieck Avenue,
___ Silver Run, ___ R. D. Wood, ___ Lakeside Middle, ___ Memorial High, ___ Senior High

Student Signature _____

As a parent/guardian of the student above, I hereby give my permission for my child to access the district computer system which includes access to the Internet and possibly email. I have read the Student Technology Acceptable Use Policy, and I understand that my child is expected to abide by all policies described. I understand that the district is employing filtering software, but that it is not always effective. I also understand that when my child is accessing the district computer system from outside of school, I am responsible to provide appropriate supervision.

Parent/Guardian First Name _____

Parent/Guardian Last Name _____

Parent/Guardian Signature _____

MPS Bring Your Own Device (BYOD) Agreement

Millville Public Schools has implemented a BYOD program where students may bring their own computing devices to school. Their own technology could include laptops, notebooks, tablets, e-readers with internet capabilities, iPads, iPod touches, and smartphones. This is voluntary; students do not have to bring their device to school. Other arrangements will be made for students without devices to experience the lesson in the classroom.

The use of technology to provide educational material is not an entitlement but a privilege. Students are given the opportunity to do so on a room by room, and day by day basis. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

Students and parents/guardians participating in BYOD must adhere to the Student Code of Conduct, as well as the Student Technology Acceptable Use Policy and Agreement. Furthermore, the student must agree to the following conditions:

- Students must have the Student Technology AUP Responsible Use Agreement signed and on file with the school. (Please complete the hard copy or online forms at mps.millvillenj.gov under the Students link – Technology Agreements.)
 - Students will be responsible for the safekeeping of any technology brought to school.
 - Millville Public Schools will not be responsible for damaged, lost or stolen devices.
 - Parents and students will assume all responsibility for any/all charges incurred to device account(s).
 - The student takes full responsibility for his or her technology device.
 - The school is not responsible for the security of student owned technology.
 - The technology must be in silent mode while on school campuses and while riding school buses.
 - The student will refrain from sending any form of communication that harasses, threatens, or is discriminatory.
 - The student complies with each teacher's request to shut down the device during class time.
 - The student realizes that printing from personal technology devices will not be possible at school.
 - The student will only access the Internet using the Millville Public Schools wireless connection.
 - The student acknowledges that the Millville Public Schools network filters will be applied to one's connection to the Internet and will not attempt to bypass them.
 - The student understands that the District IT Department is not responsible for the upkeep or repair of his/her device.
 - The student understand that bringing on premises or infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the Student AUP Policy and will result in disciplinary actions.
 - The student realizes that processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is a violation of the Student AUP Policy and will result in disciplinary actions.
 - The school has the right to shut down and remove any device from the network that is suspected of causing problems or being the source of an attack or virus infection during the school day. (It is the responsibility of the parent/guardian to remedy the problem before bringing the device back to school.)
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Students: Complete the bottom of this form, consenting that you will abide by the guidelines set forth above. Parents/guardians, by signing the bottom of this form, you consent that your child may bring their technology to school for use in the classroom. Parents/guardians and students recognize the student has sole responsibility for the safekeeping of any device brought to school for use in the classroom. Students may not need to bring their devices to school daily. Students may only use the devices under teacher supervision and for educational purposes.

Millville Public Schools Bring Your Own Device to School Agreement Form

As a student of Millville Public Schools, I agree to abide by the Student Technology Acceptable Use Policy and Student Bring Your Own Device Policy. I understand that I am responsible for the safety and security of my device while at school and that Millville Public Schools will not be responsible for theft or damage.

As parent/guardian of the student named below, I consent for my child to bring his/her Internet connected device for instructional use in schools. By doing so, I understand that my child is responsible for the security and safekeeping of that device, and Millville Public Schools will not be held liable for loss or damage.

Date _____ (mm/dd/yyyy)

Student First Name _____

Student Last Name _____

School: ____ Child Family Center, ____ R. M. Bacon, ____ Holly Heights, ____ Mt. Pleasant, ____ Rieck Avenue,
____ Silver Run, ____ R. D. Wood, ____ Lakeside Middle, ____ Memorial High, ____ Senior High

Student Signature _____

As a parent/guardian of the student above, I hereby give my permission for my child to access the district computer system which includes access to the Internet and possibly email. I have read the Student Technology Acceptable Use Policy, and I understand that my child is expected to abide by all policies described. I understand that the district is employing filtering software, but that it is not always effective. I also understand that when my child is accessing the district computer system from outside of school, I am responsible to provide appropriate supervision.

Parent/Guardian First Name _____

Parent/Guardian Last Name _____

Parent/Guardian Signature _____

MPS Student Photo/Video Release Form

Dear Parent/Guardian:

Please read over the following and make a decision as to whether you grant permission for Millville Public Schools to post, print, or release your child's image/photograph or student work.

Examples of how your child's image/photograph may be used:

- Appear in a printed publication such as class picture, newspaper, magazine or yearbook.
- Submitted as examples to programs (examples: sports programs or play programs) or as contest entries to sponsors
- Utilized as a demonstration or sample in educational workshops, classrooms, and/or conferences.
- Appear on video/electronic image made during a student presentation of a project, or in broadcasts or video/electronic, image which may or may not be used by a local television station or school/county project
- Other educational activity as Millville Public Schools deems necessary

Your child's name or address WILL NOT be included with your child's image/photograph or student work when published on the web.

Release Authorization

Your permission grants Millville Public Schools approval to publicize without prior notification and remains in effect until Millville Public Schools receives written notice that you would like this revoked.

1. Student Photo – child(s) photo to be used alone or in a group, and/or used in school materials, brochures, news releases, newsletters and school web site.
 - I **DO** give permission.
 - I **DO NOT** give permission.
2. Video Conferencing – child to participate in video conferencing.
 - I **DO** give permission.
 - I **DO NOT** give permission.

Date _____ (mm/dd/yyyy)

Student First Name _____ Student Last Name _____

School: ____ Child Family Center, ____ R. M. Bacon, ____ Holly Heights, ____ Mt. Pleasant, ____ Rieck Avenue,
____ Silver Run, ____ R. D. Wood, ____ Lakeside Middle, ____ Memorial High, ____ Senior High

Parent/Guardian First Name _____ Parent/Guardian Last Name _____

Parent/Guardian Signature _____